

# National Council for Teacher Education

(A Statutory Body of the Government of India)  
Western Regional Committee

## Format for Performance Appraisal Report

Year of Appraisal : 2009/10

Code No. : 

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### Profile of the Teacher Education Institution

1. Name of the institution : ADHYAPAN MANDIR
2. Address for communication : VALLABH VIDYALAYA  
BOCHASAN  
TA. BORSAD, DIST. ANAND  
GUJARAT 388140
3. Phone No. (with STD Code) : 02696 286883
4. Fax No. : 02696 286883
5. E-mail : ptc\_bochasan@yahoo.co.in
6. Date of establishment of the institution : 15/06/1964
7. Course(s) offered

1	2	3	4	5
Name of the course in full	Stage/level	Duration	Year of starting the course	Intake approved
Primary Teachers Training Certificate	STD 12 <sup>th</sup> Pass	2 Years	1964	First Year 50 Second Year 50

8. Name of the University/Examining Body to which the institution is affiliated :  
Gujarat State Examination Board, Gandhinagar
9. Number and date of the order of the Regional Committee granting recognition/Permission (course wise) :  
WRC/5-6/97/741 Dated 17/02/1998

10. <b>Mode of selection of candidates</b> :	Yes	No
(a) Centralised test at the state level	<input type="checkbox"/>	<input checked="" type="checkbox"/>
(b) Test conducted by the university	<input type="checkbox"/>	<input checked="" type="checkbox"/>
(c) Test conducted by the institution	<input type="checkbox"/>	<input checked="" type="checkbox"/>
(d) Test conducted by an independent agency	<input type="checkbox"/>	<input checked="" type="checkbox"/>
(e) Based on marks obtained in the qualifying examination	<input checked="" type="checkbox"/>	<input type="checkbox"/>
(f) By the management	<input type="checkbox"/>	<input checked="" type="checkbox"/>

11. <b>Criteria for admission</b> :	Yes	No
(a) As per NCTE norms	<input checked="" type="checkbox"/>	<input type="checkbox"/>
(b) Norms superior to NCTE	<input type="checkbox"/>	<input checked="" type="checkbox"/>
(c) In relaxation of NCTE norms with respect to minimum percentage of marks	<input type="checkbox"/>	<input checked="" type="checkbox"/>
(d) In relaxation of NCTE norms with respect to qualifying course	<input type="checkbox"/>	<input checked="" type="checkbox"/>
(e) In relaxation of special eligibility provisions of NCTE norms such as participation in national/regional/state/university level events	<input type="checkbox"/>	<input checked="" type="checkbox"/>
(f) In relaxation of professional experience	<input type="checkbox"/>	<input checked="" type="checkbox"/>
(g) In relaxation of professional experience and performance in qualifying course	<input type="checkbox"/>	<input checked="" type="checkbox"/>

12. <b>Academic calendar of the outgoing academic session</b>	D	D	M	M	Y	Y
(a) Start of admission	0	8	0	6	0	9
(b) Closure of admission	2	5	0	7	0	9
(c) Start of teaching	0	8	0	6	0	9
(d) Last teaching day	0	7	0	5	0	9
(e) Number of teaching days	2	3	9			
(f) Number of days of vacation/break during the academic session	7	6				

**13. Practice Teaching at School**

(a) Total number of practicing teaching days	2	0
(b) Minimum number of practice teaching lessons given by each student	2	0

**14. Pre-practice teaching at the institution**

(a) Number of pre-practice teaching days (simulated/micro-teaching/any other)	1	2
(b) Minimum number of pre-practice teaching lessons given by each Student	--	--
(c) Total number of demonstration lessons held	1	3

**15. Examinations**

(a) Number of sessional tests held for each paper	2					
(b) Number of assignments for each paper	1	0				
(c) Date of commencement of annual examination	D	D	M	M	Y	Y
	2	6	0	4	1	0
(d) Date of declaration of result	D	D	M	M	Y	Y
	0	2	0	7	0	9
(e) Date of submission of dissertation (Post-graduate course)	D	D	M	M	Y	Y
	-	-	-	-	-	-

**16. Scheme of examination**

	Yes	No
(a) External examination only		√
(b) Internal and external examinations	√	
(c) Internal examination only		√

**17. Student support and progression**

(a) Number of students who appeared in the final examination		4	7
(b) Number of students who passed in the examination		4	7
(c) Number of students who failed in the examination	--	--	--
(d) Number of students who joined higher studies	--	--	--
(e) Number of students who took up teaching employment	--	--	--
(f) Number of students who secured employment through the institution	--	--	--

	Yes	No
<b>18. Teaching Resources</b>		
(a) Principal/Head of the Department is in position	0	1
(b) Number of teachers employed on full-time basis	0	5
(c) Number of teachers employed on part-time basis	0	3
(d) Number of Guest lecturers engaged	--	--
(e) Number of teachers on regular scale of pay	0	6
(f) Number of teachers on consolidated remuneration	0	6
(g) Number of teachers with qualifications as per NCTE norms	0	6
(h) Number of teachers yet to qualify NET/SLET	--	--
(i) Number of teachers yet to obtain post-graduate degree in education	--	4
(j) Number of teachers without school experience	--	--

**19. Professional Development of Teachers**

(a) Number of teachers who attended in-service courses during the preceding year	--	--
(b) Number of teachers enrolled in part-time post-graduate course in education (M.Ed./M.A.(Education)/M.Phil)	--	--
(c) Number of teachers enrolled in full-time post-graduate course in education (M.Ed./M.A.(Education)/M.Phil)	--	--
(d) Number of teachers enrolled in Ph.D. programme	--	--
(e) Number of teachers who participated in seminars/conferences/workshops	--	4
(f) Number of papers published by the teachers	--	--
(g) Number of teachers who received professional recognition/awards	--	--

**20. Land and Building**

	Yes	No
(a) Institution functions from its own building	√	
(b) Institution functions from a rented building		√
(c) Institution building is under construction	√	
(d) Institution building is shared for running another course(s)		√
(e) Title of the land is on free-hold ownership basis	√	
(f) Title of the land is on long-lease as per law	--	--

**21. Educational Technology**

(a) Number of computers with supporting accessories	1	4
(b) Access to Internet	√	
(c) Number of hands - on experience hours provided to each student per week	0	7
(d) Number of education related CD-ROMs available	2	0
(e) Number of education related video-cassettes available	3	0
(f) Number of education related audio-cassettes available	2	5
	Yes	No
(g) Website of the institution	√	
(h) Availability of LCD projector		√
(i) Availability of OHP	√	
(j) Availability of TV	√	
(k) Availability of VCR	√	
(l) Availability of public-address system	√	

**22. Library resources**

(a) Number of books in the library	0	1	0	6	2	6
(b) Number of books added to the library during the preceding year	0	4	6			
(c) Total Number of educational journals/periodicals being subscribed	0	3	2			
(d) Number of encyclopaedia available in the library	0	0	8			
(e) Number of books available in the reference section of the library	0	5	5			
(f) Total seating capacity in the library	1	0	0			

**23. Sports and Physical Education Resources**

Yes No

(a) Playground (football/hockey etc.)

√	
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(b) Playground (football/hockey etc.) of another institution on sharing basis

	√
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(c) Gymnasium/Multipurpose hall

	√
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(d) Facilities for gymnasium

	√
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(e) Facilities for athletics

√	
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(f) Facilities for Health Education

√	
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(g) Anatomy Laboratory

√	
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(h) Physiology Laboratory

√	
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**24. Organisation and Management**

Yes No

(a) Government owned

	√
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(b) Aided

√	
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(c) Unaided

	√
--	---

(d) University Department

	√
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**25.**

(a) Minimum emoluments (basic pay and allowances) paid to teachers on regular appointment is

1	6	6	6	8	0	0
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(b) Minimum emoluments (basic pay and allowances) Paid to teachers on adhoc service is

-	-	-	-	-	-
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(c) Minimum consolidated remuneration paid to teachers is

2	1	6	0	0
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(d) Per lecture honorarium paid to guest lecturers is

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**26.**

Yes No

(a) Salaries are paid in cash

	√
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(b) Salaries are paid through account payee cheque

√	
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**27.**

Yes No

(a) Salaries are disbursed each month

√	
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(b) Teachers are paid salary for the vacation period

√	
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**28. Expenditure and Receipts**

- (a) Salaries paid to teaching staff during the preceding financial year 

1	6	8	8	4	0	0
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- (b) Salaries paid to non-teaching staff during the preceding financial year 

0	0	3	0	8	7	7
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- (c) Amount spent on utilities during the preceding financial year 

0	0	4	6	0	0	8
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- (d) Amount spent on purchase of books and journals for the library during the preceding financial year 

0	0	0	8	3	5	9
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- (e) Amount spent on purchase of equipment during the preceding financial year 

0	0	2	7	1	0	3
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- (f) Amount spent on purchase of furniture during the preceding financial year 

0	0	0	0	8	0	0
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- (g) Amount spent on capital expenditure during the preceding financial year 

0	0	0	0	0	0	0
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- (h) Amount spent on contingencies during the preceding financial year 

0	0	0	0	0	0	0
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**29.**

- (a) Receipts from fees (tuition and all other fees) during the preceding financial year 

0	0	4	6	6	1	0
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- (b) Receipts from donation during the preceding financial year 

0	0	0	0	0	0	0
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- (c) Receipts from consultancies and extension programmes during the preceding financial year 

0	0	0	0	0	0	0
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- (d) Amount of grants received from the governments during the preceding financial year 

2	2	2	5	0	0	0
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- (e) Income from investments during the preceding financial year 

0	0	0	0	0	0	0
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**30. Excess of expenditure over income**

0	0	0	0	0	0	0
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Yes No

**31. The institutional accounts of the preceding financial year have been audited**

	√
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**32. Endowment fund and Reserve Fund**

(a) Amount of Endowment fund maintenance

0	0	0	0	0	0	0
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(b) Amount of Reserve fund maintenance

0	0	0	0	0	0	0
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(c) Endowment fund is maintained jointly with NCTE

Yes	No
	√

**33. Resume of the institution**

Brief appraisal of the overall performance of the institution during the preceding academic session and plans for future development may be given.

Balvantsinh M. Chavda

(Signature of the Head of the Institution/Principal)

Udesinh J. Solanki

(Signature of the Manager/Secretary of the Society/Trust)



## List of documents

1. Academic calender of activities of the preceding session.
2. Copy of time-table of the preceding sessions.
3. Staff profile (Proforma-1)
4. List of practicing school
5. Details of fee structure (proforma2)
6. Details of salary disbursement (proforma 3)
7. Copies of FDRs towards maintenance of Endowment and Reserve funds
8. Receipt and Expenditure statement account for the preceding financial year with auditors certificate

Note : All the documents are to be signed by the Principal / Management.